



Beechworth Primary School

Be ...

Respectful, Safe, Persistent, Caring ... Always!

PERSONAL PROPERTY POLICY

PURPOSE

To explain Beechworth Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Beechworth Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

Toys, personal items and sensory tools can be distractions in the classroom and therefore should remain in students' bags or on the teacher's desk during learning time. While we understand that sensory tools have a place in supporting students in the classroom, these sensory tools will only be allowed in the classroom for students where consultation with parents and a specialist services has occurred and it is of benefit to the student.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Beechworth Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Beechworth Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they will be confiscated and stored securely in the Teacher's locked desk/School Office until the end of the day, when the items may be collected by the student and/or parent.

RELATED SCHOOL POLICIES

- Mobile Phone Policy

MONITORING AND REVIEW

This policy should be reviewed every three years by the School's Leadership and presented to School Council.

Presented to School Council:

- Date: 23 June 2021
- **Next review date: June 2024**